

# **BELTON WOODS GOLF CLUB – LADIES' SECTION CONSTITUTION AND RULES**

## **1. NAME**

The Lady members of Belton Woods Golf Club shall collectively be known as The Belton Woods Golf Club Ladies' Section. The members of this section shall be bound by the following rules in addition to the rules of the Belton Woods Golf Club relating to membership and the use of the course and hotel facilities.

## **2. OBJECTS**

To enforce the World Handicapping System (WHS), uphold the rules of England Golf, CONGU and all local rules of the Belton Woods Golf Club.

## **3. MANAGEMENT**

The management of the Ladies' Section shall be in the hands of the Executive Committee which shall be elected at the Annual General Meeting and shall consist of the following:

### **CAPTAIN**

The Captain who will hold office for one year. She may choose to take the Chair at all meetings or she may request the Vice-Captain or any other officer to act as Chair. At the Annual General Meeting she will remain Captain until the conclusion of business, even though the new Captain is elected during the meeting. At the end of her year of office she shall remain on the Committee as an ex-officio member for one year.

- a) In order to assist with the expenses of her year as captain, the Lady Captain will be given £250 at the beginning of her term of office.

### **VICE CAPTAIN**

- b) The Vice- Captain shall be selected from the serving Committee by the Captain and shall be selected by the Captain and shall hold office for one year, becoming Captain the following year. At the time she will name her own Vice-Captain from the serving Committee. The nomination will then be put forward for approval by the members present at the Annual General Meeting.

If the Vice-Captain does not wish, or is unable to assume the Captain's post, then a new Captain will be elected by the members present at the Annual General Meeting.

If the new Captain is unable to appoint a member of the serving committee to the Vice-Captain's post, the Vice-Captain can be selected from outside the committee and will be elected by the members present at the Annual General Meeting.

## **OFFICERS**

- c) The Officers shall consist of the Captain, a Secretary, a Treasurer and Handicap/Competition Secretary. The Secretary, Treasurer and Handicap/Competition

Secretary shall retire automatically at the end of each year and be eligible for re-election at the Annual General Meeting. Any Officer of the committee who having served for a period of three consecutive years shall retire from office, but subject to the approval of the committee they should be eligible for re-election to that office at each AGM.

## **COMMITTEE**

d) There will be **FOUR** Committee Members who shall hold office for three years retiring in rotation. Any casual vacancies occurring on the Committee during the year may be filled by the Committee. Co-opted members of the Committee shall only hold office until the next following Annual General Meeting and shall then be eligible for election to the Committee, but shall not be taken into account in determining the members of the Committee who are to retire by rotation at such meeting. Any members co-opted onto the Committee will not be eligible for consideration by the Captain Elect when choosing the new Vice-Captain.

e) If at an Annual General Meeting there are insufficient nominations to fill a vacancy on the Committee a Committee member normally retiring by rotation may, at the discretion of the Committee and subject to ratification by a two-thirds majority at the Annual General Meeting, be invited to serve on the Committee for a further period of one year. After two such periods that Committee member must retire and is then subject to the rule covering re-election.

f) Six weeks before the Annual General Meeting a notice shall be displayed for three weeks showing the names of the members remaining on the Committee together with those offering themselves for election or re-election for the following year and the number of vacancies to be filled.

g) Names submitted for election must be proposed and seconded, permission of the nominee having first been obtained. The nomination should be placed in a sealed envelope and the envelope placed in the Competition Box to be opened at the next Committee meeting. Regardless of how long they have been a member of the club, a candidate may be nominated to join the committee, should they be deemed by the committee to have the requisite experience to fill the vacant position. Members proposing or seconding members to serve on the Committee must themselves have been members for not less than two years.

i) In the case of an equality of votes the Chairman of the Meeting shall be entitled to a second or casting vote.

j) The quorum at a Committee meeting shall be **FOUR** of which **ONE** must be an Officer.

k) The Committee may exercise all the powers of the Club subject to the provisions and limitations laid down by the Management of Belton Woods Hotel and to such regulations as may be prescribed by the Club in a General Meeting.

## **FINANCES**

l) The financial year for the section will end on 30<sup>th</sup> November annually.

- m) The Treasurer must prepare and present a set of annual accounts to be audited and presented at the Annual General Meeting.

Whilst the Management of Belton Woods Hotel have no desire to interfere with the day to day functions of the Committee, they will, however, have the authority to overrule any decisions the Committee may make, when they consider such decisions to be detrimental to the Membership or the objective of the Management as a whole. Furthermore, the Management will have the right to reject any nominee, or to remove any Officer or Committee Member without reason, who in their opinion will not serve the best interests of the Club or Belton Woods Hotel.

#### **4. ANNUAL GENERAL MEETING**

The Annual General Meetings of the club shall be held at least every calendar year and not more than fifteen months after the holding of the last General Meeting. Not less than three weeks notice shall be given. The business to be transacted at the meeting shall be as follows:

1. Apologies
2. Minutes of the previous Annual General Meeting – a copy of which will be emailed, displayed on the notice board and website.
3. Matters Arising.
4. Lady Captain's Report.
5. Honorary Secretary's Report.
6. Honorary Treasurer's Report.
7. Election of Officers and Committee.
8. Any proposals/resolutions duly proposed and seconded, which have been submitted 14 days before the Annual General Meeting.
9. Any Other Business.

All playing members shall be eligible to attend the Annual General Meeting and to vote. The quorum shall be **twelve**.

Members will be notified of the Annual General Meeting by the displaying of details in the Locker Room and the website. Copies of the Minutes of the previous year's Annual General Meeting will be made available in the same manner, and also at the actual Annual General Meeting.

#### **5. RULES**

No new rules shall be made and no existing rules altered or rescinded except by a two-thirds majority vote at the Annual General Meeting.

#### **6. SPECIAL MEETINGS**

Five or more members of the Ladies' Section may signify in writing to the Honorary Secretary their desire to have a General Meeting of the Ladies' Section. The request for such an Extraordinary General Meeting must specify the specific proposals for discussion at the meeting. It shall be the duty of the Honorary Secretary to call such a meeting, giving not less than six days notice and stating on the Notice the business for which it is called, which business alone shall be transacted at the meeting.

## **7. COMPETITIONS**

All competitions shall be played in accordance with the Rules of Golf of the R & A and with local rules as may be approved by the Executive Committee. Ties shall be decided on the last 9, 6, 3 or 1 hole on the card. In the case of 36 hole Competitions, on the last 18, 9, 6, 3 or 1 hole on the card.

## **8. DISCIPLINARY ACTION**

The Committee shall have the power to take disciplinary action against any Member who is found to have been in breach of the Management Rules, the Club Rules or the Rules and Etiquette of Golf. The Committee will also have the authority to reprimand any Hotel Guest, Day Visitor or Society Member who is found to be in breach of the aforementioned Rules. The Committee will have the power to take whatever action is necessary, however, where a serious breach of the Rules occurs then the responsibility for disciplinary action will be transferred to the Management of Belton Woods Hotel. Such disciplinary action will normally be discussed at Liaison Meetings.

A Disciplinary Committee of no less than three will be formed from the current serving Committee, one of whom will be the Captain and another shall be the Honorary Secretary.

At any inquiry held by the Disciplinary Committee, all members of the Disciplinary Committee must be totally unconnected with the person who is the subject of the inquiry. Any member who is the subject of such an inquiry will have the right to be present in person but shall not be present when the Disciplinary Committee is considering its decision. Any member will have the right to appeal the decision of the Disciplinary Committee to the Executive Committee.

## **9. GENERAL**

These Rules and Constitution are to be read in conjunction with the Rules laid down by the Management of Belton Woods Hotel.

Incorporating rule changes November 1995  
Re-printing January 1996  
Amended November 1998  
Amended February 2009  
Amended February 2011  
Amended February 2012  
Amended January 2015  
Amended January 2019  
Amended January 2021